



OFFICE OF DIVERSITY, EQUITY AND OPPORTUNITY
Minority Business Enterprise Compliance Office

One Capitol Hill, 3rd Floor
Providence, RI 02908-5850

(401) 574-8670
RI Relay 711

September 21, 2022

Ms. Kathleen Campbell P.E.
CDW Consultants, Inc.
6 Huron Drive
Natick, MA 01760

Dear Ms. Campbell:

Based on the annual review package provided by you, a determination has been made that your firm remains eligible for certification as a **DBE** for the U.S. DOT DBE Program. The MBE Compliance Office (MBECO), acting as certification agent for RIDOT, RIAC, and RIPTA, has determined that your firm continues to meet the certification criteria as established by U.S. DOT under 49 CFR Part 26. The number that you may utilize as proof of your certification is MBCN 1862. Your company has been approved as a **DBE** for the following scope: **“engineering and environmental consulting services; environmental engineering; hazardous materials and site professional services; permitting; environmental analysis; solid waste, civil, site and sanitary consulting engineering services; surveying; LEED AP services”** firm under primary NAICS Code 541330 and additional NAICS Codes 541620.

Please be advised that it is your responsibility to notify MBECO of any changes in circumstance affecting your ability to meet size, disadvantaged status, ownership, or control requirements, or any material change in the information provided in your application form, within 30 days of such changes. The notice must take the form of a sworn affidavit sworn or an unsworn declaration executed under penalty of perjury of the laws of the United States, and must include supporting documentation describing in detail the nature of such changes. Failure to make timely notification of such a change will result in administrative removal of certification for failure to cooperate under 49 CFR 26.109(c).

In order to maintain your certification as a DBE, you must submit your annual review package thirty (30) days prior to your annual review date which is **6/30/2023**.

Your annual review package must include:

- (a) a completed DBE/ACDBE No Change Affidavit.
- (b) current corporate federal tax returns, including all federal schedules and attachments, for the applicant firm and any affiliate firms, if applicable.
- (c) copy of your current certification letter from your home state UCP if firm is not based in Rhode Island.
- (d) copy of pertinent Rhode Island licenses if business is operating in a licensed industry.

Failure to submit your annual review package will result in an administrative removal of your certification. We wish you success in the DBE Program, and if we can be of further assistance to you, please contact this office.

Sincerely,

A handwritten signature in blue ink, appearing to read "Elvys Ruiz".

Elvys Ruiz
Acting Administrator – MBE Compliance