



Maura Healey, Governor  
Kimberley Driscoll, Lieutenant Governor  
Monica Tibbitts-Nutt, Secretary & CEO

**massDOT**  
Massachusetts Department of Transportation

DBE Certification Office | MassUCP

May 9, 2024

Ms. Kathleen Campbell  
CDW Consultants, Inc.  
4 California Avenue, Suite 301  
Framingham, MA 01701

**This letter serves as sole and exclusive proof of your firm's DBE certification**

Dear Ms. Campbell:

Congratulations! The Massachusetts Unified Certification Program (MassUCP) on behalf of MassDOT, is pleased to notify you that your company has been granted your description rewrite. Your company's primary economic activity as a disadvantaged business enterprise (DBE) is identified as **NAICS Code(s) 541330 and 541620**. Your business description now reads **ENVIRONMENTAL ENGINEERING, LSP SERVICES, ENVIRONMENTAL ASSESSMENT, COMPLIANCE, PERMITTING, HAZARDOUS MATERIALS TESTING SPECIFICATIONS, CIVIL ENGINEERING, WETLANDS, STORMWATER, GIS, LEED AP, AND RESIDENT ENGINEERING SERVICES**. Your firm's designation as a DBE will appear in the Massachusetts Central Register and the DBE Certified Business Listing of eligible firms for federal-aid transportation projects.

As a DBE, you must inform MassUCP in writing of changes affecting your size, disadvantaged status, ownership, control requirements or in any of the information provided in your application form. Changes in management responsibility among members of a limited liability company are covered by this requirement. You must attach supporting documentation describing in detail the nature of such changes. The notice must take the form of an affidavit sworn to by the owners of the firm before a person who is authorized by state law to administer oaths or of an un-sworn declaration executed under penalty of perjury of the laws of the United States. You must provide the written notification within thirty (30) days of the occurrence of the change. If you fail to make timely notification of such a change, you will be deemed to have failed to cooperate under 49 CFR 26.109(c).

You must update your firm's DBE certification, if it continues to meet the applicable criteria, on or before your firm's certification anniversary date of **April 18, 2025** and each year thereafter. To do so, you will need to submit:

- (1) No Change Affidavit (**will be sent with reminder letter**)
- (2) A **signed** copy of your company's, and all of its affiliates', U.S. Tax Returns including all schedules and attachments for the year(s) indicated.
- (3) A **signed** copy of your personal tax returns for year(s) indicated.
- (4) If a sole proprietor, a **signed** copy of your Schedule C. for year(s) indicated.
- (5) A **statement** of the **number only** of full- and part-time employees (including owner) for each year indicated.

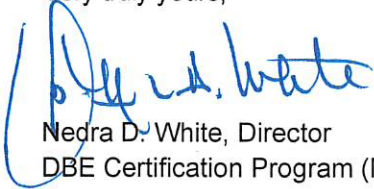
Ten Park Plaza, Suite 2600-B, Boston, MA 02116  
Tel: 857-368-8656  
[www.mass.gov/unified-certification-program-ucp](http://www.mass.gov/unified-certification-program-ucp)

The MassUCP reserves the right to monitor, perform random spot checks, re-evaluate the firm or revoke the firm's certification if it no longer meets the certification criteria.

If you have changed your company name or address, please notify Ms. Nedra D. White, in writing on the company's letterhead in order to update your state vendor file.

During the period of your certification, if you have further questions regarding annual reviews, please contact Ms. Nedra D. White, Director, MassUCP/DBE Certification Office, at (857)368-8659 or via email to [nedra.d.white@dot.state.ma.us](mailto:nedra.d.white@dot.state.ma.us)

Very truly yours,

A handwritten signature in blue ink that reads "Nedra D. White". The signature is written in a cursive style with a large initial "N".

Nedra D. White, Director  
DBE Certification Program (MassUCP)